



Donnington and Muxton Parish Council

Turreff Hall, Turreff Avenue, Donnington, Telford, TF2 8HG

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To All Members of this Parish Council

10th May 2021

Dear Councillor,

Annual Council Meeting

You are **summonsed** to attend the **Annual Council Meeting** of Donnington & Muxton Parish Council which will commence **immediately after** the Annual Parish Meeting which is scheduled for 7pm **on Monday 17th May 2021**, at **Cordingley Hall, Donnington**.

Please note that Covid-19 precautions will still be adhered to with spacing between Councillors as well as any members of the public. Face masks are to be worn unless medically excused and hand gel to be used.

To transact the following items of business:

AGENDA

21/05/01 Election of the Chairman of the Council:

- a) To elect a Chairman of the Council for 2021/2022.
- b) The Chairman to sign the Declaration of Acceptance of Office.

21/05/02 Election of the Vice-Chairman of the Council:

- a) To elect a Vice-Chairman of the Council for 2021/2022.

21/05/03 Members Declarations of Acceptance of Office

All newly elected Councillors are required to read and sign a Declaration of Acceptance of Office unless the Council resolves for this to be done at a later date.

21/05/04 Apologies: To accept the apologies of those unable to attend.

21/05/05 Declaration of Interest

To declare a personal or pecuniary interest in any item on the agenda.

21/05/06 Minutes

To confirm the Minutes of the Council meeting held on 12th April 2021.

21/05/07 Matters Arising from Minutes

To enable Councillors to receive updated information of actions contained in the Minutes thereof.

21/05/08 Appointment of Members to Standing Committees

To discuss delegating powers to committees required by the Parish Council and appoint Councillors to those committees (The Chairperson and Vice-Chairperson are ex- officio members of all Committees except Staff and Personnel in which only the Vice-Chair is a member). Current committees are:

- a. Planning Committee
- b. Staff and Personnel Committee (five members plus Vice-Chairperson).
- c. Library Committee.

21/05/09 Appointment of New Committees

To consider the appointment of new committees, the number of members and receipt of nominations to them, if applicable.

21/05/10 Standing Orders and Financial Regulations

To review and adopt the Standing Orders and Financial Regulations for this Council.

21/05/11 External Organisations

To appoint Councillors as representatives of the Parish Council on the following external organisations:

Wrekin Area Committee (WAC)
 Parish and Town Council Group
 Parish Charter Monitoring Group
 Shropshire Playing Fields Association Executive Committee
 Telford Sports Forum
 Bus Users Group
 Donnington Partnership - 1 plus reserve
 Granville Country Park Steering Group
 Snow Liaison Officers for: Donnington East
 Donnington West
 Muxton
 The Humbers
 Community Emergency Co-ordinator

21/05/12 Affiliation/Membership to other organisations

To review the Council's membership to the following organisations:

- a. The Shropshire Association of Local Councils (SALC) and affiliation fees of £2,115.63.
- b. Shrewsbury and Newport Canal Trust at an annual affiliation fee of £20.

21/05/13 Meetings 2021/2022

To confirm the proposed timetable for full Council meetings for 2021/2022.

21/05/14 Signatories for Bank Accounts

To discuss and confirm the appointment of signatories for the Co-operative Bank, Nationwide Business Savings Account and Lloyds Bank Accounts.

21/05/15 Payments by Direct Debits

To ratify the continuation of paying the attached list of service providers by Direct Debit.

21/05/16 Councillor Allowances

To confirm continued payment of allowances to Councillors.

21/05/17 Advertising Turreff Hall

To review the continued advertising of Turreff Hall in the production programmes of The Little Theatre Donnington at a cost of £125 per annum.

21/05/18 General Power of Competence

The three conditions for eligibility for the Parish Council to exercise the General Power of Competence are as follows:

Resolution: The Council must resolve at a meeting that it meets the criteria for eligibility relating to the electoral mandate and relevant training of the Clerk.

Electoral Mandate: at the time the resolution is passed, at least two-thirds of the council must hold office as a result of being declared elected (i.e. not co-opted).

Qualified Clerk: at the time that the resolution is passed, the Clerk must hold a recognised professional qualification (e.g. Certificate in Local Council Administration, Certificate of Higher Education in Local Policy) **AND** pass the 2012 CiLCA module relating to the general power of competence.

As a result of satisfying the above criteria Council is requested to pass the following resolution:

The Parish Council resolves from 17th May 2021, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

21/05/19 Footpaths Barn Close Donnington

To discuss the poor condition of the footpaths around Barn Close, Donnington.

21/05/20 Christmas Lights

To consider purchasing additional Christmas Lights for 2021 season and if agreed, then at what locations.

21/05/21 Parking and fly-tipping The Humbers

To discuss nuisance parking and fly-tipping issues at The Humbers.

21/05/22 War Memorial Muxton

To receive updates on the progress of installing the War Memorial in Muxton.

21/05/23 Benches Little Theatre area, Donnington

To consider a request for a bench at, or near to, the Little Theatre where elderly people out walking can sit and rest.

21/05/24 Street Naming

To consider street names for Wellington Road, Muxton x 2 (development near Clocktower Roundabout), Red Hill/A5 x 11 and Donnington Wood Way (number unknown as yet).

21/05/25 Annual Report

To receive the Annual Report for 2020/2021

21/05/26 Date of next meeting

To inform Councillors that, providing item 21/05/13 is approved, the next Council meeting will be held on Monday 14th June 2021 commencing at 7pm at Cordingley Hall, Donnington. Items to be discussed will include the approval of Accounts for the Annual Return 2020/2021.

Yours faithfully,



Ralph L Morgan
Clerk to the Parish Council

